



## S.O.C.A. Minutes

### Date 27<sup>th</sup> February 2019

### Time 7:00pm

Item No.	Item	Action
1.	Introductions/ in attendance	7 attendees
2.	Apologies	8 apologies
3.	Minutes of last meeting	Minutes correct - Proposed & Seconded.
4.	Matters arising	Sainsburys donations - T/call made however, they are not in a position to help at the moment.
5.	Treasurers report	Currently £2697 in account, £133 is from the grant. School has £100 in the float.
6.	EasyFundraising	School are now able to use Easyfundraising when ordering items, this will see an increase to our amounts raised. Quarter 3 2018 was paid in Nov at £60.95. Quarter 4 should be due end of the month.
7.	Requests	
	Poster Holders	School have asked for funds for poster holders to be placed around school for advertising events and sharing information. Paper alone is a fire risk so holders would conform to health and safety. This will also reduce laminating costs. A4 are £3 each and A3 are £5 each. Request for £150 to buy as many as possible. <b>Action</b> - All agreed, school to order them through easyfundraising.
	Parents / Info evenings	Volunteers are required for a number of dates. <b>Action</b> - send request on Whatsapp, email and advertise on Social Media.
	Prom	SOCA may be required to contribute towards tickets and decorations. <b>Action</b> - To be discussed once numbers of students are available.
8.	Events	

	AGM and Re-election of roles	AGM to be held on 25 <sup>th</sup> April 2019 at 7:30pm A number of roles will be up for election, available to all. <b>Action</b> - Members to contact Secretary or Chair person for further information or to put their name down for a position.
	SOCA Social	Evening social event for SOCA members, School staff and Parents. To be possible held at The Royal with quiz for entertainment. Possible date Friday 29 <sup>th</sup> March. <b>Action</b> -to arrange a quiz and to make reservations and arrange event.
	Art & Design Exhibition Evening 17/06/19	SOCA will be assisting as previous years. <b>Action</b> - Bar license needs to be applied for.
	Awards evening 27/06/19	There will be a change to the format of this year's awards evening removing the interval. <b>Action</b> - To be discussed at the next meeting
9.	Fundraising	
	Pudsey Carnival 18/05/19	Discussed changing from the previous format as it is difficult to get donations. Proposed to do a random item tombola instead, possible lucky dips for children. Colour co-ordinated balloons for children, The bottle game. <b>Action</b> - To be discussed at the next meeting
	Pudsey House Coffee Morning 23/06/19	Is already booked in. <b>Action</b> - To be discussed at the next meeting.
	Minibus	Ongoing discussion on how we will raise next year's money. School have not yet hosted a non - uniform day so this needs arranging. <b>Action</b> - to arrange date for a non-uniform day
	Sports Day 22/07/19	School usually allows an ice cream van to attend, SOCA will buy and serve ice creams and refreshments to raise funds instead. Any leftovers can be sold the following day to Year7. <b>Action</b> - All agreed, head of PE to cancel ice cream van.
10.	Grants	

	Cash for Kids / Mission Christmas / Crisis Boxes	Currently low on shoes. Out of socks, toothbrushes and toothpaste. <b>Action</b> - someone to take over organising this
	Funding	Applied for funds towards the school production from the Councillors MICE fund.
	Date of next meeting	AGM 25 <sup>th</sup> April 2019 7:30pm
11.	Close	