



S.O.C.A. Minutes

Date 6th June 2019

Time 7:00pm

Item No.	Item	Action
1.	Introductions/ in attendance	9 in attendance
2.	Apologies	9 apologies
3.	Minutes of last meeting	Agreed and Seconded
4.	Matters arising	None
5.	Treasurers report	No change
6.	Committee Positions	No one has come forward to fill any of the remaining positions. Action - To discuss with Principal. They will raise at parents' evening on 11 th June
7.	Requests	None
8.	Events	WhatsApp group for each event to establish who is supporting
	New year 6 parents' evening	Tuesday 11th June 6:00-8.00pm High numbers expected. Two tea and coffee stations to be put on. Spare uniform to be sold adjacent to the theatre SSOCA to speak at theatre introduction. Leaflets to be handed to all parents.(note adjustment required - see AOB) Action - to advise re location/s.
	Art & Design Evening	Monday 17th June 5:30 - 7:30pm Alcohol licence received. Year 9 Hospitality course students will provide the catering, funded by the grant they received. SOCA need to buy soft drinks and water. We have plenty of alcohol. SOCA to donate a prize of £50 - All agreed Action - stock take and buying Advertise SOCA's contribution in supplying hospitality students' aprons.
	Pudsey House Coffee Morning	Saturday 22nd June Usual coffee morning format Action - Tombola prizes required - ALL Bakers required - ALL
	Awards Evening	Thursday 27th June

		<p>There will be no break this year Need volunteers to do teas, coffees & juice Raffle prizes required</p>
	School Production	<p>Tuesday 16th- Friday 19th July</p> <p>Raffle every evening. Agreed to fund £20 per night to make it a bit special, with plant/flowers, wine, beer & chocs. In addition, local businesses to be contacted for support in supplying vouchers as additional prize. <i>(Update - to date we have secured vouchers for 7 steps, Fox & Grapes & Coffee & Cake house)</i></p> <p>Will have a drinks trolley as Xmas production Volunteers needed</p> <p>Action - Ensure that those supplying donations are recognised on social media and in the production programme. Action -license application required</p>
	Sports Day	<p>Monday 22nd July (daytime)</p> <p>SOCA to provide ice creams - agreed to use big tubs and cornets/wafers to reduce on litter and waste</p> <p>Volunteers needed</p>
8.	Grants	
	Gardening equipment	<p>Equipment required for gardening area Can we get support from Pudsey in Bloom?</p> <p>Action: grant application to Borough of Pudsey Action: approach local councillors re donation from MICE money budget <i>(update - secured £150)</i></p>
	Outside area improvements	<p>Longer term, would like to apply for support to improve outside area - with seating and some shelter. Options to be reviewed</p> <p>Revisit later in the year</p>
9.	Any Other Business	
	Any other business	<p>c/f Spring / Summer show in Pudsey March and September- Can school get involved? SOCA to contact Pudsey Garden / allotments to discuss and find out more. Possible Pudsey pudding entry for food tech / hospitality course.</p> <p>Summer Social evening - Thursday 25th July at Bankhouse, 7:30 p.m.</p> <p>Action - include advert for this in leaflets for Year 6 parents' evening</p>

		Scarecrow Festival Sunday 1st September- SOCA to provide tea & coffee and a scarecrow
9.	Date of next meeting	19th September at 7:00pm
10.	Close	