



S.O.C.A. Minutes

Date Thurs 20th September 2018

Time 7:00pm

Item No.	Item	Action
1.	Introductions/ in attendance	14 in attendance.
2.	Apologies	2 apologies
3.	Minutes of last meeting	No issues, All agreed. Proposed SA, Seconded JP.
4.	Matters arising	Many thanks to AF for her kind donations of comfy seating to the bungalow provision.
	6 th Form Business Students - Halloween Disco	6 th form students requested a loan of £250 on behalf of the sixth form business students to provide a Halloween Disco for year 7 students on 25 th October 2018. Ticket sales to be £2.50 each. At 100 students £250 return. Food, Drinks and Sweets cost £150 Decorations and Prizes cost £100 Students are to buy supplies through easyfundraising where possible. Action - SOCA Agreed to fund loan. All in agreement.
5.	Treasurers report	Total Balance £2615.83 Savings Account (Easyfundraising and Weather Lottery) £1745.00 Current Account £874.44 Paid out - £2436.30 for minibus
6.	SOCA Branding	New SOCA logo design discussed to match the proposed banners. Action - new logo to be used on everything. All agreed. Secretary to change Facebook, Twitter, Easyfundraising and Paperwork. The signage has not yet been ordered. Notice Board Banner incl Easyfundraising advert £215.00 Teardrop Feather £170 Rectangular Banner £70

		<p>Concerns over logo changing again after paying out for signage. School will replace signs should they change logos.</p> <p>Action - JA to order Notice board banner and teardrop feather with new agreed SOCA logo. All agreed.</p> <p>Clothing to be discussed at next meeting.</p>
7.	Requests	
	Sixth Form Open Evening	<p>Wednesday 7th November</p> <p>SOCA to provide refreshments and charge to raise funds.</p> <p>Action - Volunteers required.</p>
	Christmas Show	To be discussed at next meeting
8.	Events	
	Pudsey House Community Christmas Meal 15/ 12/18	<p>Head of food and nutrition has offered school involvement. Will have coffee morning as usual including tombola then Christmas event afterwards. All to be discussed at a planning meeting (yet to be arranged)</p> <p>Action - ASDA and Greggs to be contacted for donations</p> <p>Pudsey Ukulele Band to be requested to play at event - JA.</p> <p>School Choir to be requested to perform at event</p> <p>Woodwind Band to be requested to play at event - CL.</p>
	Christmas Lights Switch On 02/12/18	<p>To be discussed at next meeting once more information is gathered from AR (a committee member of the Pudsey lights switch on also)</p> <p>Possibilities are to run a stall with Lucky dip to raise SOCA awareness and funds.</p>
9.	Fundraising	
	SOCA Scratchcards	<p>To be designed, made and sold by SOCA at events. Scratchcards will cost £1 each.</p> <p>Suggested breakdown of prizes per 100 sold -</p> <p>1 x £10</p> <p>2 x £5</p> <p>5 x £2</p> <p>5 x Free turn</p>

		Total of £35 worth of prizes per £100. Raising £65 for SOCA funds. Action - KM to design Cards, JA to check gambling regulations.
	Sponsored Day Ideas	To raise funds for the Minibus appeal Action - JA to discuss further.
	Pudsey Sunday Craft Markets	To be discussed at next meeting
	Staff Social Event	Suggestion to host a social event for staff. An interactive quiz was favoured to be held on a Friday night at the end of 'dry January' in the school canteen. 'feb retox night'! Departments can organise teams. Action - V and P to look at putting a quiz together.
10.	Donations for Prizes	To be discussed at next meeting.
11.	Date of next meeting	25 th October 2018 at 7:00pm
12.	Close	