



S.O.C.A. Minutes A.G.M
Date 20th April 2017
Time 7:00pm

Item No.	Item	Action
1.	Introductions / in attendance	10 in attendance
2.	Apologies	4 apologies
3.	Chair's Statement	Please See Attached.
4.	Treasurers Report	The current balance is £2046.54 Action – Treasurer to collate an end of year report for the academy.
5.	Elect Committee Positions	
	Chair	Nominated and Seconded
	Vice Chair	Nominated and Seconded
	Treasurer	Nominated and Seconded
	Secretary	Nominated and Seconded
	Health and Safety	Nominated and Seconded
	Grants committee	3 members elected
	School Representative	S.K.
	SLT Representative	C.P.
6.	Minutes of last meeting	Accepted as a true and accurate record Agreed and Seconded
7.	Matters Arising	History re-enactment day – not yet been requested to pay funds. The awards ceremony costs have been reduced to £250 for the venue. SOCA to provide refreshments, raffle and prizes. Action – A letter to be sent to local businesses for prizes.

		<p>Possibly link businesses with subjects.</p> <p>Photo Booth – To provide our own to use at the disco and other events. S.K. has bought props and J.O. has collated items for the disco. Possible buy an instamatic camera package including a magnifier, bag, 100 photos for £200.</p> <p>Action – To be discussed at next meeting.</p>
8.	Funding Requests	Had no additional requests.
9.	Volunteer Requests	
	Year 7 Parents Evening 27 th April	5:30 – 7:30 pm To provide refreshments Volunteers
	Year 6 Info evening 13 th June	To provide refreshments, collate email contact and offer info about SOCA. Action – Secretary - Email to be sent out and a whatsapp group to be arranged for easier communication.
	Art & Design Celebration Event 19 th June	To provide refreshments, raffle and prizes for students Action – Secretary - Email to be sent out and a whatsapp group to be arranged for easier communication. Chair – To apply for alcohol license.
10.	Events	
	Year 7 Disco 12 th May	6:30 – 8:30 pm SOCA to pay, Year 12 will do the sales. Items that need purchasing will be bought by SK on behalf of the school through easyfundraising. Action – SK to verify the total costs. Academy staff to discuss final details and CP. to verify the go ahead with SLT.
	Pudsey Carnival 20 th May	We have secured a market stall. Will need to decorate with banners and balloons. Action – School to email parents and staff for donations. Secretary – to send out email rota for volunteers Carnival prep day – 18th May at 10:30 am at the academy.
	P.H. Coffee Morning 24 th June	To discuss at a further meeting.
	Awards evening 29 th June	To discuss at a further meeting.

11.	Fundraising	
	Christmas Cards	To discuss at a further meeting.
	EasyFundraising	Have now received payments up to date.
	Charity Walk	SOCA parents completed a 26 mile charity walk in aid of SOCA and raised £417. Well done and many thanks to you both.
12.	Grants	<p>The grants database is proving useful and a committee has now been selected. Will devise an ongoing 5 year plan to apply for funds to cover new and existing activities to release funds. The committee will look into grants for community involvement also.</p> <p>Action – Questions to parents to be added to the parent’s questionnaire to identify the events and activities parents would like to see on the programme. CP to request the questions to be added.</p>
13.	Date of next meeting	Thurs 11 th May at 7:00pm.
14.	Close	

Chair's Statement

SOCA has made a good start. The aims set by the Principal were to raise funds, connect with parents and improve the community profile.

In light of this, to date, SOCA have participated in a number of community events. Pudsey Carnival, Pudsey House Coffee Mornings, Wellbeing Centre Summer Fayre and a Christmas Fayre. SOCA have also supported numerous school events and open evenings and offered reading mentoring.

SOCA has managed to offer funds to provide Christmas lights for the school grounds, provide an offsite venue for the upcoming awards evening and fund a re-enactment day for History pupils.

To raise additional funds SOCA have begun an Easyfundraising account for online shopping which has raised over £500 to date and started the Crawshaw Weather Lottery, with whom we have had two winners so far!

Moving forward SOCA have numerous events planned to include funding and supporting the school disco and Art Exhibition as well as community events for the Pudsey Carnival and Coffee mornings.

Many thanks to the committee and members for all their hard work to make our first year a successful one. Thank you to all our parents, staff and students for their support also. We look forward to another fantastic year ahead.