



S.O.C.A. Minutes

Date 3rd Nov 2016
Time 7:00pm

Item No.	Item	Action
1.	Introductions/ in attendance	9 present
2.	Apologies	6 Apologies
3.	Minutes of last meeting	Accepted as a true and accurate record. Accepted J.A. Agreed J.P.
4.	Matters arising	<p>Previous PTA funds approx. £3k. This has been earmarked towards the hire of a minibus.</p> <p>Left over Parent Pay money from leavers. Action- still being investigated.</p> <p>School using Easy fundraising for their purchases? Action - Still to be established</p>
5.	Treasurers report	<p>J.P. presented a print out of accounts. Easy fundraising is to be added to total and X -factor money still be added also.</p> <p>Action - X -factor Money to be deposited to account J.P.</p>
6.	Share Point	<p>Once up and running all participants will receive invites to use sharepoint. SK is going to be attending training within school</p> <p>Action - To be discussed further at next meeting post training.</p>
7.	Requests	<p>Outdoor Lighting for Christmas</p> <p>J.A. has applied for a £150 grant from the Borough of Pudsey Charity Group towards some Christmas lighting the trees in the driveway. SOCA will also contribute £150. After discussions, Solar lighting was deemed most suitable.</p> <p>The lights are to fitted by the sites team and stapled to the trees so prevent any loss or damage. Colours Blue, silver and white to match school colours. During celebrations, other items could be added also.</p>

		<p>If ordering online to be ordered through easy fundraising. Action - S.K. and J.A. to investigate prices and discuss with B&Q.</p> <p>Reading Mentors</p> <p>School are requesting reading mentors to work with children and young people that have difficulties with reading and engagement. It was suggested we could approach local businesses for volunteers as well as family members and parents / carers.</p> <p>Action - S.K. to write a request for the Ebulletin. K.M. to write a piece for the next ebulletin from a mentor's perspective.</p>
8.	Events	<p>Christmas Event 7th Dec</p> <p>Stalls can set up from 4pm. Volunteers will be required on the day and before the event for preparations. J.A. has approached ASDA for prices for Mulled Wine and Mince Pies. L.F. will be present on premises to cover food hygiene certification. Event will be advertised by posters around Pudsey, Banners for the gates and leaflet dropping at local homes.</p> <p>Action - S.K to buy a receipt book and request tombola donations from students through ebulletin. H.T to get prices for cups and lids at Makro. J.A to contact Aldi for prices and donations. J.P to contact Greggs for prices and donations. P.J. to contact Olio for prices and donations. K.M to contact Morrisons for prices and donations. All volunteers to bring decorations from home and dress in festive wear.</p> <p>Dates - Event meeting - 28th Nov 8:00pm at Joss' house. Shopping Day - 1st Dec at Crawshaw. Prepare prizes - Mon 5th Dec from 9:00am at Crawshaw.</p> <p>Christmas Community Film Night</p> <p>Suggestion was a free film night for local residents where refreshments would be for sale. Decision - we have too much to do and not appropriate at this time. - All in agreement.</p>

9.	Fundraising	Minibus Campaign To be launched in January 2017 Sponsored Walk Not discussed
10.	Sub Committee	Grants Not discussed
11.	Date of next meeting	Thursday 12 th January 2017 at 7:00pm
12.	Close	8:30 p.m.