



## CRAWSHAW ACADEMY

### POST 16 ADMISSIONS POLICY 2017-18

	Position /Committee	Date
Prepared / revised by	J Wearing	March 2017
Chair of LGB	LGB	February 2017
To be reviewed	Every 3 years	March 2020

#### Introduction

Students are at the heart of all we do, and we are committed to helping our young people find appropriate programmes of study at post 16. We recognise that A levels do not suit all students and we offer a range of academic and vocational BTEC courses to meet the needs of our students. To enhance our curriculum offer, we work in the Pudsey Confederation of schools which include Pudsey Grangefield and the Priesthorpe. Students may be timetabled to access provision at any of the three schools in the Confederation and have access to an Achievement Tutor at their home school.

We expect all our students to complete a full-time study programme which meets the government requirements of 540-600 hours of timetabled study and includes enrichment and employability activities.

#### Entry requirements to Post 16

The minimum entry requirements for admission to Sixth Form are 9-4 grades at GCSE. To access AS/A2 subjects, students will be required to meet the admissions requirements set out in our prospectus. Students who do not achieve a grade 4 in English and/or maths will continue to study for this Level 2 qualification and will have timetabled lessons for this purpose.

#### Applications

These are done through UCAS Progress, an online application system that year 11 have been working on.

#### Late applications

Applications received after the closing date will be placed on a waiting list and will only be considered if places become available.



## Offer of places

Students will receive a conditional offer in February. Applicants will be required to formally accept their place on GCSE results day in August. Any applicant who cannot be offered a place will also be notified.

## Allocation to courses

This will be done based on GCSE results achieved and subject specific criteria. We reserve the right to offer appropriate direction, depending on the individual circumstances of the student. Where course numbers are very small, we will merge teaching groups with another school in the Confederation. If there are insufficient students for us to run a viable course, we may withdraw the offer prior to the student beginning the course.

## External applicants

Although year 11 students at Crawshaw Academy see year 12 as a natural step for them, we do accept applications into year 12 from external students who apply to us every year and who wish to undertake Post 16 study at Crawshaw Academy.

Application forms are available on request. References will be taken from previous educational providers.

## Appeals

If a student has been refused a place at Crawshaw Academy, parents have the right to appeal against the decision. An appeal must be lodged with the Principal within 20 days of receipt of the letter.