



## S.O.C.A. Minutes

Date: 30<sup>th</sup> March 2016  
Time: 6 p.m. - 7 p.m.

Item No.	Item	Action
1.	Introductions/ in attendance	11 people in attendance
2.	Apologies	5 apologies
3.	PTA/ Friends Name	Names for the P.T.A were discussed and S.O.C.A Supporters of Crawshaw Academy agreed (We are on the ball).
4.	Elect committee members	Chair, secretary and Treasurer were nominated, seconded and elected
5.	Constitution	Everyone present had a copy of the PTA-UK constitution. Read and agreed. Signed by the Joss Appleby, Chairperson and witnessed by David Chu Action - SK to submit adopted constitution for registration
6.	Objectives	Any event/ activity as per the constitution. Fund raising, community involvement, activities for families Action - SOCA logo design competition for students, Identity badges to be worn for events, PTA.UK all members to sign up - Suzanne Kirkby to verify members.
7.	Bank account	Financial accounts to be audited by an independent scruineer - can use school financial team. Action - Treasurer to open bank account
8.	Fund raising ideas	Event at Pudsey House £30 Donations from students to sell: cakes, tombola, food and drink. Event Pudsey Carnival Stall, Stage presence Film nights, bag packs, school reunion, weather lottery, anecdotes booklet. Action - to be discussed further at next meeting
9.	Date of next meeting	T.B.C - To be held the first week after the Spring break. Suggest Thursday 21st April (SK unable to attend Thursdays for 7 weeks due to training commitments). Meeting location possibilities discussed: Café Lux, Bojangles, Crawshaw Academy (open until 10 p.m.) Action - KM to email all members with the link to Doodle Poll.
12.	Close	The meeting closed at 19:00