



## Parent Briefing: Friday 20<sup>th</sup> November

### CONTACTING SCHOOL

Please note our **new** email addresses:

[covid19@ca.rklt.co.uk](mailto:covid19@ca.rklt.co.uk) for Covid related matters, questions, or messages.

[info@ca.rklt.co.uk](mailto:info@ca.rklt.co.uk) for all other matters.

[attendance@ca.rklt.co.uk](mailto:attendance@ca.rklt.co.uk) OR **0113 5323810 option 0** (please contact us on the first day of absence before 8:30am detailing symptoms of illness)

### COVID-19

#### Positive cases

We have had some additional student positive cases in the last fortnight. Whilst undertaking our Track and Trace procedures, we have seen that there are many different contexts for positive cases. Some of these cases have not required any further action within school because the student had been self-isolating during the 'window' that we have to consider; however, we have still had some cases where a student has been in school when government guidance states they should not be.

Each positive case has a significant impact on the school community – staff, students, and parents. We know that the nature of the virus is that you are infectious before you display symptoms (if in fact you do). However, we would have reduced a significant number of students (and staff) having to self-isolate had the points below, from government guidance, been followed in some cases. We urge all parents to be clear on the rules OR contact us for clarification – we are very happy to help ([covid19@ca.rklt.co.uk](mailto:covid19@ca.rklt.co.uk)).

You must not send your child to school if:

- a) they have symptoms;
- b) a parent/household member has symptoms;
- c) a parent/household member is going for a test;
- d) a parent/household member has been for a test and is waiting for a result.

Should we need to contact you to indicate that your child is required to self-isolate for being a close contact, you will receive a letter and text which state the dates of self-



isolation and expected return date if the child is not showing any symptoms. Please note that the period of self-isolation that will be communicated to you is calculated, in line with Track and Trace guidance, as running from the day of the close contact. It is unlikely that your child would have to self-isolate for a full 14-days because of the time lag between the date of close contact, the test being taken and a positive result being received (it is at this point we must identify close contacts).

A reminder that we must be notified of any child who goes for a Covid test, with a follow up once the outcome is known. This can be phoned into school or emailed to the [covid19@ca.rklt.co.uk](mailto:covid19@ca.rklt.co.uk) email.

## PARENTS' EVENINGS / Y7 SETTLING IN MEETING / YEAR 12 PARENTS' EVENING

We will be using School Cloud for our virtual Parents' Evenings this year. Several primary schools use this software and so some of you may be familiar with it. If you are not, it is essentially a combined online booking system which then generates a link which will allow a video meeting between the parent and teacher. We are trialling it for the first time with our upcoming Year 7 Form Tutor settling in meeting. This will be an opportunity for Y7 parents to have a 5-minute online meeting with the form tutor to discuss how well they have settled into Crawshaw. Please note that it is not a subject focused meeting; this will happen later in the year. Following this initial use of School Cloud, we will be developing it for our other Parents' Evenings this year.

The Year 12 Parents' Evening is scheduled in the next fortnight; however, the logistics surrounding this are slightly more complex because of our partnership with Priesthorpe. We will communicate about this early next week.

## YEAR 11 TRIAL EXAMINATIONS

Year 11 have begun to sit their Trial examinations today which will run over the next fortnight. The purpose of the Trial exams is to prepare students for their GCSE examinations by identifying gaps in learning and to enable teachers to plan accurate and targeted interventions. This year, due to the potential for students to be self-isolating at short notice, we have trialled the setting of the examination papers online via Microsoft TEAMS for those students who cannot be in school, to undertake the examination in exam conditions at home at the same time as those in school. As well as providing us with the opportunity to continue our development in the use of TEAMS, it also means that students are not missing out on the opportunity to sit the examinations.

## YEAR 11: POST 16, CAREERS AND PROGRESSION

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This week, we circulated a detailed document that is designed to help Year 11 with their next steps Post 16. The document included many links, hints and tips to ensure that students are well prepared for making the next step.

Applications for our Post 16 provision are now open with the link to this included on the email. As we have previously informed you, we are developing our collaboration with the Luminate group ahead of our planned partnership in a new Pudsey Sixth Form College provision. We are working with Luminate, which includes the Leeds Sixth Form College and Leeds City College, to help the transition to the new provision by looking at the opportunities for enhancing and enriching the provision for our September 2021 intake into Year 12.

## PARENTPAY

We are already cashless in terms of our catering and replacement face coverings. We are now moving more aspects of school items to this cashless process. Replacement planners, ties and House badges are now payment items on ParentPay. Once an item has been paid for the student needs to collect the item from Finance or their Year Manager.

## UNIFORM / FOOTWEAR

A reminder that shoes should be worn in school, not trainers. As a specific example, Nike Air Force are a trainer not a shoe. We want to help parents ensure that they purchase the right kind of footwear to avoid issues; if you are unsure about what will or won't be accepted, please seek advice from us before making a purchase.

## LOOKING AHEAD TO DECEMBER

We have several key events coming up in during the week beginning Monday 7<sup>th</sup> December:

- **All week - Celebration and rewards week** - Celebration assemblies (in form groups) and rewards events
- **Wednesday 9<sup>th</sup> and Thursday 10<sup>th</sup> December - Christmas Dinner** will be served
- **Friday 11<sup>th</sup> December - Christmas Jumper day** to support local food bank. Students can wear a Christmas themed jumper instead of their blazer in return for a food bank donation. *(Note: The food bank has asked to avoid Christmas themed items e.g. advent calendars)*

## LEARNING

### Remote Learning: Updated Guidance and Expectations

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A reminder that our Remote Learning guidance and expectations can be found here: [https://www.crawshawacademy.org.uk/Covid19/Remote\\_Learning\\_Guidelines\\_for\\_Parents\\_v3.pdf](https://www.crawshawacademy.org.uk/Covid19/Remote_Learning_Guidelines_for_Parents_v3.pdf)

We hope that this document will clearly help parents and students access the work that is set for them remotely either during their own self isolation or if we need to close to a wider group.

## ADMISSIONS CONSULTATION 2022/23

Red Kite Learning Trust is consulting on admission arrangements for 2022/23. The proposed arrangements are set out below.

If you would like to comment on these arrangements, please send your response to: [info@rklf.co.uk](mailto:info@rklf.co.uk) or to the registered office address: Admissions Consultation, Red Kite Learning Trust, Harrogate Grammar School, Arthurs Avenue, Harrogate, North Yorkshire, HG2 0DZ

Proposed admission arrangements can be viewed at: <https://www.rklf.co.uk/blog/2022-2023-admissions-consultation-leeds/>

The deadline for the consultation is 11 January 2021

Admission authorities have to consult on policies periodically and this is the main reason for this consultation.

At Crawshaw Academy there are three changes which have been made.

1. A new oversubscription criterion has been added relating to children who have been in state care outside of England, to reflect proposed changes to the School Admissions Code.
2. A draft catchment area map for the school has been included in the Admissions Policy, as an update to the previous nearest priority area. This action is again in line with the School Admissions Code to ensure the catchment area is clearly defined. Residential addresses formerly included in the nearest priority area have been retained within the newly drafted catchment area.
3. Removal of the Supplementary Information Form for previously looked after children. This proposal is to enable families to submit the information to the Local Authority in a variety of formats.



All other arrangements are the same.

Please find attached a consultation copy of the Admissions policy.

Yours sincerely,  
**Crawshaw Academy**

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## COVID-19 PROCESSES and CONCERNS

You will be aware that we cannot accept any child into school who has any one of the symptoms of Covid-19. As a reminder, these symptoms are listed below. **If your child has one or more of these symptoms, you MUST NOT send them into school** and you must self-isolate as a household (see further below for more details).

You must also **not** send your child to school if:

- a parent/household member has symptoms;
- a parent/household member is going for a test;
- a parent/household member has been for a test and is waiting for a result.

For any absence you must contact school via phone: **0113 5323810 option 0** or email: [attendance@ca.rklt.co.uk](mailto:attendance@ca.rklt.co.uk)

Our school staff will be asking for the reason for absence and, in the case of symptoms that may relate to Covid, they will remind you of the need to self-isolate and **seek a test. Your child (and any siblings) will not be allowed to come back into school until you have received a NEGATIVE test result.** If the test is inconclusive then you must organise another test.

**The most common symptoms of coronavirus (COVID-19) are recent onset of:**

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you have noticed you cannot smell or taste anything, or things smell or taste different to normal

If your child develops symptoms at school, they will be sent home. A parent will be contacted and arrangements must be made for the child (and any siblings) to go home and the household to self-isolate.

Please note **that should a test come back as a POSITIVE outcome you MUST contact school ASAP.** This can be via the attendance number, attendance email or the Covid email address:

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[covid19@ca.rkt.co.uk](mailto:covid19@ca.rkt.co.uk) . If contacting via email please ensure you give full details including the child's name and form group along with any siblings who attend Crawshaw.

**In the event of the report of a positive test result**, there are set procedures and steps that we will take. The first of these is to contact the DfE / Public Health England. They will discuss the situation with us and decide on how to proceed; the specifics of this will depend on the nature of the situation. Parents will be informed, as appropriate, on any actions that may result in any student(s) requiring to be sent home to self-isolate. Should this be necessary we will provide more detailed guidance at the time.

### **What to do if your child develops symptoms of COVID 19**

If your child develops symptoms of COVID-19, they must remain at home for at least 10 days from the date when their symptoms appeared. Your child should also be tested for Covid 19 ideally within the first five days of having symptoms, this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119.

All other household members who remain well, must stay at home and not leave the house for 14 days. This includes anyone in your 'Support Bubble'.

Further information is available at: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

The 14-day period starts from the day when the first person in the house became ill.

Household members must not go to work, school or public areas and exercise must be taken within the home.



# Can my child go to school today?



## Do they have any COVID Symptoms?

- a **high temperature** - this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a **new, continuous cough** - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a **loss or change to your sense of smell or taste** - this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

**Yes**

They have a COVID symptom

### Self Isolate and Book a COVID Test

Book the test online or call 119

All members of the household should stay at home until the test result is known.\*

\*Visit [gov.uk](https://www.gov.uk) for advice on when to stop isolating and return to school after a positive or negative test.

**No**

They do not have a COVID symptom

## Do they have diarrhoea or vomiting?

**No**

They do not have diarrhoea or vomiting

**Yes**

They do have diarrhoea or vomiting

## Do they feel unwell?

It is important that parents keep children at home when they are unwell

**No**

They do not feel unwell

**Yes**

They feel unwell

### Send to school

So long as your child feels well, has not been told to self-isolate and there are no other household members with COVID symptoms, it is OK for them to attend school.

### Keep at home

- Remain off school until they feel well enough to return. Seek medical help from a GP if needed (or 111 if your surgery is closed).
- Remain off school until at least 48 hours after the last episode of diarrhoea or vomiting. A COVID test is not required for diarrhoea and vomiting without the other symptoms above.