



## Parent Briefing: Friday 8<sup>th</sup> January

### CONTACTING SCHOOL

[covid19@ca.rklt.co.uk](mailto:covid19@ca.rklt.co.uk) for Covid related matters, questions, or messages.

[info@ca.rklt.co.uk](mailto:info@ca.rklt.co.uk) for all other matters.

[attendance@ca.rklt.co.uk](mailto:attendance@ca.rklt.co.uk) OR **0113 5323810 option 0** (please contact us on the first day of absence before 8:30am detailing symptoms of illness)

This has been quite a week, all things considered, for all of us in the wider school community. There have been several announcements through the week that have affected schools and required adjustment, changes and quick decisions. This week's briefing indicates a summary of the key points and also some important information regarding the 'live' elements of remote learning.

### CHILDREN OF CRITICAL WORKERS AND VULNERABLE CHILDREN

#### Booking process

Bookings for next week have now closed. A new Microsoft Forms will be emailed to parents next week which will allow bookings for the fortnight commencing Monday 18<sup>th</sup> January.

#### Catering:

From Tuesday we will be providing, to purchase via ParentPay a hot meal each day (one dish will be available) and drinks and crisps.

### EXAMINATIONS:

#### 1) SUMMER 2021 – GCSE AND A LEVEL

It is now confirmed that there will be **NO** GCSE / A Level examinations this summer. The DfE have asked Ofqual to consider a teacher assessed system as a replacement. It is very important that students and parents realise that no-one (including Ofqual, the DfE or the exam boards) know how grades are going to be assigned to students this summer at the present time.



There is an Ofqual consultation that is going to be released next week (details will be shared when available) but it is likely to be around two months before we have the details.

## 2) VOCATIONAL QUALIFICATIONS (e.g. BTECs, Cambridge National / Technical)

These examinations (including those in the summer) have NOT been cancelled by the DfE as things stand. These qualifications comprise coursework / portfolio work with an external assessment element. Post 16 examinations in the coming week are going ahead as planned giving students the opportunity to sit these assessments and more specific detail has been circulated to parents and students explaining the situation if students are unable or do not wish to sit these exams.

There are some Level 2 BTEC Techs examinations planned for February which will affect some students taking these qualifications in both Year 10 and 11 (BTEC Enterprise, BTEC Health and Social, BTEC Digital IT)– we are monitoring the situation and nearer the time will be able to confirm the approach to these examinations following advice from the exam board (Pearson) and Ofqual. Monday's Sports Science for Year 11 and some Year 10 students will go ahead as planned with adjustments to ensure that they can run as safely as possible.

It is very important indeed that all students and especially those in Year 11 and 13, continue to work hard and engage with the work that is set. Whilst we do not know how their grades will be generated, we do know that it will be evidence based and that this evidence will include work in the coming weeks and months.

## REMOTE LEARNING

We have begun our live sessions this week with many students. It is important for parents to recognise the significant shift in teaching practice and pedagogy this approach presents to both teachers and students. We are starting 'softly' during this week or so to familiarise everyone with the technical process for joining and participating in live sessions and to allow ongoing staff training. We have currently prioritised exam year groups as requested by the government, but from next week we will gradually increase the coverage of live sessions. Form check ins will move to once a day (where possible) at 1.15pm and there will be an increase in subject tutorials. Students should be aware that invites for these sessions will come through their TEAMS calendar. They should also refer to the expectations that were circulated to both students and parents earlier this week.

### Important information for Parents regarding 'Live' sessions

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Crawshaw Academy, Robin Lane, Pudsey, Leeds LS28 9HU  
Tel: 0113 5323810 | Email: [info@ca.rklt.co.uk](mailto:info@ca.rklt.co.uk) | [www.crawshawacademy.org.uk](http://www.crawshawacademy.org.uk)  
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As indicated in our guidelines, 'live' sessions are recorded. This is to safeguard both staff and students in case of any issues which can then be followed up later. However, it also allows students who cannot access the session at the time to be able to view the tutorial via TEAMS at a more convenient time. There are some things that Parents should note:

Participation in a 'Live' session that is recorded means that we will hold some aspects of students' personal data. However, this is minimised in the following way:

- Students keep their cameras off and so a student is not visible on screen or in the recording (although in very limited circumstances and only if they agree there may be occasions where it is appropriate for cameras to be on);
- With cameras off, only a student's initials are seen on screen;
- Students are muted unless they contribute to the session and only in this instance is their audio (voice) heard and stored;
- Prior to recording starting, there is a Privacy Notice that appears on TEAMS that is also referenced to by staff. This reminds students that the session will be recorded. If students do not wish to give their consent they may leave the session (but they will obviously not be able to participate directly in the learning session).

One of the key developments we wished to progress in our remote learning offer was more 'live' content. It is far preferable for students to be accessing these sessions as they occur so that they can help shape their learning and respond to the teacher as required. However, as indicated, they must be recorded for safeguarding purposes.

Should you have any issues or concerns with this or would like to record that you do not give your child consent to participate in these sessions then please email us on [covid19@ca.rklt.co.uk](mailto:covid19@ca.rklt.co.uk)

Please can parents reinforce to their child(ren) that whilst they are participating it is **forbidden** for them to take any screen shots or recordings (visual or audio) of these sessions, including of the member of staff. Should we discover that this has occurred in any situation we will treat the matter extremely seriously as the breach of privacy it is.

## LOCKDOWN - Recycle your unwanted Laptops and Tablets for our pupils

We're asking Red Kite Learning Trust parents and the wider community to help us collect and re-purpose good quality laptops and tablets for pupils in RKLt schools for the provision of Remote Education. Please help by delivering your unwanted devices to us and donating towards preparation costs.



During the pandemic, we've made great strides to develop our ability to teach children remotely. Sadly, many of our children across our 13 schools in our Trust still don't have adequate access to technology at home. This is unfair and we're working urgently to bridge this gap.

By partnering with our friends at **Pudsey Computers**, we can arrange to check devices, safely wipe all data and install software to allow access to education. Our schools will then give out devices where they are needed most.

Here's how you can help, you can....

1. Make a **donation** here towards costs of prepping the devices – it costs us £20 for each device – please use the Just Giving site by following this link <https://www.justgiving.com/crowdfunding/redkite-learningtrust-1>
2. Bring in your **unwanted devices** to us here at Crawshaw – we need laptops with at least 2GB RAM and 16GB storage, ideally with a charger. Tablets should be undamaged, Android 5.0/IOS 11 or higher (keyboards, mice and flatscreen monitors are also useful)
3. Help **spread the word** of our campaign – please share this page now with friends, family and business contacts.

Thank you so much – we can make a real difference together.

**Kind regards**  
**Crawshaw Academy**

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## COVID-19 PROCESSES and CONCERNS

You will be aware that we cannot accept any child into school who has any one of the symptoms of Covid-19. As a reminder, these symptoms are listed below. **If your child has one or more of these symptoms, you MUST NOT send them into school** and you must self-isolate as a household (see further below for more details).

You must also **not** send your child to school if:

- a parent/household member has symptoms;
- a parent/household member is going for a test;
- a parent/household member has been for a test and is waiting for a result.

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For any absence you must contact school via phone: **0113 5323810 option 0** or email: [attendance@ca.rklt.co.uk](mailto:attendance@ca.rklt.co.uk)

Our school staff will be asking for the reason for absence and, in the case of symptoms that may relate to Covid, they will remind you of the need to self-isolate and **seek a test. Your child (and any siblings) will not be allowed to come back into school until you have received a NEGATIVE test result.** If the test is inconclusive then you must organise another test.

**The most common symptoms of coronavirus (COVID-19) are recent onset of:**

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you have noticed you cannot smell or taste anything, or things smell or taste different to normal

If your child develops symptoms at school, they will be sent home. A parent will be contacted and arrangements must be made for the child (and any siblings) to go home and the household to self-isolate.

Please note **that should a test come back as a POSITIVE outcome you MUST contact school ASAP.** This can be via the attendance number, attendance email or the Covid email address: [covid19@ca.rklt.co.uk](mailto:covid19@ca.rklt.co.uk). If contacting via email please ensure you give full details including the child's name and form group along with any siblings who attend Crawshaw.

**In the event of the report of a positive test result**, there are set procedures and steps that we will take. The first of these is to contact the DfE / Public Health England. They will discuss the situation with us and decide on how to proceed; the specifics of this will depend on the nature of the situation. Parents will be informed, as appropriate, on any actions that may result in any student(s) requiring to be sent home to self-isolate. Should this be necessary we will provide more detailed guidance at the time.

**What to do if your child develops symptoms of COVID 19**

If your child develops symptoms of COVID-19, they must remain at home for at least 10 days from the date when their symptoms appeared. Your child should also be tested for Covid 19 ideally within the first five days of having symptoms, this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119.

All other household members who remain well, must stay at home and not leave the house for 10 days. This includes anyone in your 'Support Bubble'.



Further information is available at: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

The 10-day period starts from the day when the first person in the house became ill.

Household members must not go to work, school or public areas and exercise must be taken within the home.

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# Can my child go to school today?



## Do they have any COVID Symptoms?

- a **high temperature** - this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a **new, continuous cough** - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a **loss or change to your sense of smell or taste** - this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

**Yes**

They have a COVID symptom

### Self Isolate and Book a COVID Test

Book the test online or call 119

All members of the household should stay at home until the test result is known.\*

\*Visit gov.uk for advice on when to stop isolating and return to school after a positive or negative test.

**No**

They do not have a COVID symptom

## Do they have diarrhoea or vomiting?

**No**

They do not have diarrhoea or vomiting

**Yes**

They do have diarrhoea or vomiting

## Do they feel unwell?

It is important that parents keep children at home when they are unwell

**No**

They do not feel unwell

**Yes**

They feel unwell

### Send to school

So long as your child feels well, has not been told to self-isolate and there are no other household members with COVID symptoms, it is OK for them to attend school.

### Keep at home

- Remain off school until they feel well enough to return. Seek medical help from a GP if needed (or 111 if your surgery is closed).
- Remain off school until at least 48 hours after the last episode of diarrhoea or vomiting. A COVID test is not required for diarrhoea and vomiting without the other symptoms above.