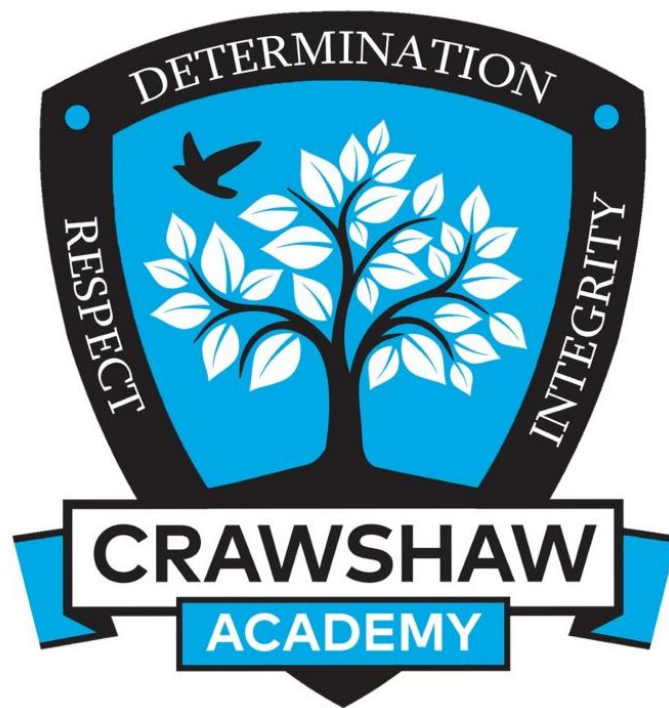


Provider Access Policy Statement



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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Education Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 11

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend

- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Year 8	<p>Computing curriculum (2 lessons each term) with aspects of employability and use of the Start Profile; an interactive Careers website that students engage with to learn about technical education and training providers as routes to Careers linked to the LMI (e.g. Creative, Construction, Digital industries).</p> <p>Students access the National Virtual Careers Fair.</p> <p>Weekly form tutor Powerpoints detailing careers, including information about technical routes and training providers. Focus on National Apprenticeship Week. Options at Post 16 and Post 18 – Higher education and Higher Apprenticeships and Degree Apprenticeships.</p> <p>KS3 Employer Engagement week - three day off timetable, engagements with employers and employees, Post 16 providers, focus on technical and apprenticeships.</p> <p>Resilience curriculum with lessons on Employability Skills, using resources from the Start Profile.(Leeds based programme)</p> <p>Careers in the Curriculum within all subject areas</p>
Year 9	<p>Computing curriculum (2 lessons each term) with aspects of employability and use of the Start Profile; an interactive Careers website that students engage with to learn about technical education and training providers as routes to Careers linked to the LMI (e.g. Creative, Construction, Digital industries).</p> <p>Students access the National Virtual Careers Fair.</p> <p>Weekly form tutor Powerpoints detailing careers, including information about technical routes and training providers. Focus on National Apprenticeship Week. Options at Post 16 and Post 18 – Higher education and Higher Apprenticeships and Degree Apprenticeships.</p> <p>KS3 Employer Engagement week - three day off timetable, engagements with employers and employees, Post 16 providers, focus on technical and apprenticeships.</p> <p>Resilience curriculum with lessons on Employability Skills, using resources from the Start Profile. (Leeds based programme)</p> <p>Careers in the Curriculum within all subject areas</p> <p>KS4 Options event</p>
Year 10	<p>Curriculum for Life curriculum with aspects of employability and planning for the Future.</p> <p>Weekly form tutor Powerpoints detailing careers, including information about technical routes and training providers. Focus on National Apprenticeship Week. Options at Post 16 and Post 18 – Higher education and Higher Apprenticeships and Degree Apprenticeships.</p> <p>Careers in the Curriculum within all subject areas</p> <p>Independent Careers Advice (Progress Careers) – 1:1 guidance appointments.</p> <p>Brightside online mentoring</p>

	<p>Student and Parent/Carer Post 16 Options meeting – outlining the possible routes at Post 16, including technical and apprenticeships and highlighting local providers.</p> <p>Unifrog platform, including virtual work experience.</p> <p>Post 16 providers in school – assemblies, workshops</p>
Year 11	<p>Curriculum for Life curriculum with aspects of Post 16 options, personal statement writing, CV writing.</p> <p>Weekly form tutor Powerpoints detailing careers, including information about technical routes and training providers. Focus on National Apprenticeship Week. Options at Post 16 and Post 18 – Higher education and Higher Apprenticeships and Degree Apprenticeships.</p> <p>Careers in the Curriculum within all subject areas</p> <p>Independent Careers Advice (Progress Careers) – 1:1 guidance appointments.</p> <p>Unifrog platform, including virtual work experience.</p> <p>Post 16 providers in school – assemblies, workshops, pop ups at break/lunch (some workshops targeted at SEND, PP, potential NEET)</p>

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

KS3 – Employer engagement days (multiple employers and providers students will access a range of workshops and opportunities over 3 days), Start.

KS4 – Start, Unifrog, Y10 Apprenticeship assembly, Y11 Post 16 assemblies and workshops

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school through the Start or Unifrog platforms pupils can conduct online work experience.

3. Pupil entitlement

All pupils in years 8 to 11 at Crawshaw Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact **Dr Kate Smith, Careers Lead**

Telephone: **0113 5323810**

Email: info@ca.rklt.co.uk or smithk1@ca.rklt.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	<p>Pop up in school outside canteen at break and lunch.</p> <p>Form time powerpoints, Curriculum for Life, resilience lessons – employability skills, what is a career?</p>		<p>Employer engagement event for pupils. Workshops, assemblies, networking opportunities. Event giving overview of local, regional and national opportunities and skills requirements.</p>
YEAR 9	<p>Pop up in school outside canteen at break and lunch.</p> <p>Form time powerpoints, Curriculum for Life, resilience lessons – employability skills, what is a career?</p>	<p>Key Stage 4 options event</p> <p>Group meetings with Careers adviser.</p>	<p>Employer engagement event for pupils. Workshops, assemblies, networking opportunities. Event giving overview of local, regional and national opportunities and skills requirements.</p>
YEAR 10	<p>Pop up in school outside canteen at break and lunch.</p> <p>Employability Skills – through Curriculum for Life and form time powepoints.</p>	<p>Meetings with careers adviser.</p>	<p>Online Work experience</p> <p>Technical/vocational tasters at local college/s, training providers</p> <p>Post-16 technical education options assembly with Ask Apprenticeships and training providers</p> <p>Post-16 apprenticeships assembly</p> <p>Meetings with careers adviser.</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 11	Pop up in school outside canteen at break and lunch. Post-16 provider assemblies Post-16 apprenticeships assembly Meetings with careers adviser Post-16 applications	Post-16 interviews Apprenticeships – support with applications	No encounters – encounters must have taken place by 28 February Confirmation of post-16 education and training destinations for all pupils

Please speak to our Careers Lead, Dr Smith to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Access to pupils will be refused during the following times at school:

- Trial exam periods; Y10 and Y11

Access to pupils for assemblies, workshops, careers events will be accommodated within our wider school calendar.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

- Providers will have access to appropriate rooms, audio and visual equipment, etc as required. All attempts will be made to facilitate requests from providers.
- Organising and agreeing which facilities can be used should be done through Dr Kate Smith who will liaise with appropriate staff at Crawshaw to facilitate requests.
- Prospectuses or other material can be left for students to read in the Employability Hub or distributed during assemblies, workshops, pop ups, form times.

5. Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Leeds City College

Pudsey Sixth Form College

Leeds Sixth Form College

Notre Dame Sixth Form College

Leeds College of Building

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

Leeds City College

Leeds Sixth Form College
Notre Dame Sixth Form College
Leeds College of Building
Craven College – Aviation Academy
Pudsey Grammar School
Elliot Hudson
Rodillian Academy
Horsforth School
Guiselley School
Askham Bryan
West Row Academy
Yorkshire Amateurs Football Scholarship
Yorkshire Cricket College
Football Scholarship with Halifax Town
Leeds United Football Scholarship
ShIPLEY College
Apprenticeships

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure <https://www.crawshawacademy.org.uk/seecmsfile/?id=14> or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

- Safeguarding/child protection policy <https://www.crawshawacademy.org.uk/seecmsfile/?id=1649>
- Careers guidance policy <https://www.crawshawacademy.org.uk/seecmsfile/?id=168>
- Curriculum policy <https://www.crawshawacademy.org.uk/learning-at-crawshaw-academy/personal-development/careers-across-the-curriculum/>
- Learner Entitlement Statement for CEIAG <https://www.crawshawacademy.org.uk/seecmsfile/?id=253>
- Complaints policy <https://www.crawshawacademy.org.uk/seecmsfile/?id=14>

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to pupils are monitored by Dr Kate Smith, Careers Lead

This policy will be reviewed by Dawn Nicholson Assistant Headteacher

At every review, the policy will be approved by the governing board.